

Keswick Theatre Club

Rules and Constitution

[incorporating proposed revisions - for approval at 2025 AGM]

1. The organisation shall be known as the “Keswick Theatre Club”.
2. Its object shall be to foster and encourage the growth of amateur dramatic activities in Keswick and District.
3. The annual subscription shall be determined each year at the AGM. Payment of this subscription shall entitle Members to take part in the Club's activities. No young person under 16 shall take part in a play without the written consent of a parent or guardian.
4. The Officers of the Club shall be as follows: Chair, Honorary Secretary, Honorary Treasurer.
5. The Executive Committee of the Club shall consist of the Officers and no less than 2 or more than 8 other Members who shall be elected annually by show of hands at the AGM. Retiring members of the Executive Committee shall be eligible for re-election. Nominations and Seconders by and of members for election to the Committee at the AGM should reach the Honorary Secretary in writing 7 days before the AGM.
6. The Executive Committee shall conduct all the affairs of the Club. This Committee shall have the power to co-opt a new member to fill any vacancy on the committee. The director of the next production should be invited to each meeting.
7. A quorum for a committee meeting shall be a minimum of 3 or half the number of current members.
8. The financial year shall be from 1st May to 31st April. The Annual General Meeting shall be held as early as may be convenient in the month of May. At least 11 days' notice of this meeting shall be given to members.
9. An Extraordinary General Meeting may be called by the Executive Committee or any 6 Members giving notice to the Honorary Secretary. 11 days' notice of any such meeting shall be given to Members.
10. Notice of any proposal to alter the rules of the Club shall be given to the Honorary Secretary in writing at least 7 days before the AGM.
11. A limited number of people may be invited to become patrons which will entitle them to one complimentary reserved seat at all productions of the Club.
12. The Executive Committee acknowledges its responsibility for its accounts to be prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small/medium companies; and the Committee shall take advantage of the Act under Section 249A (1) (total exemption) in not having its accounts audited.

May 2025